

Case Management Society of New England

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Policy # 13-96

Date: August 29, 1996

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Policy: CMSNE Extension Responsibilities
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1. Each Extension of CMSNE is responsible for assuring adherence to the CMSNE by-laws and CMSA Articles of Incorporation.
2. Each Extension of CMSNE is responsible for planning, conducting, and coordinating regular meetings.
3. The Extension is responsible for all aspects of delivering Continuing Education programs, including coordination, and obtaining CEUs. Administrative assistance and coordination is available through the CMSNE Executive Office as needed.
4. The Extension activities are reported and announced to the general membership of CMSNE via written reports included in the chapter newsletter, The Facilitator and by notification through mail to all CMSNE members and prospective members in the geographic area
5. All CMSNE members may attend meetings/educational programs sponsored by CMSNE or by any Extension of CMSNE; all Extension and Chapter meetings are open to any/all Chapter members.
6. The Executive Committee will evaluate written proposals for revenue generating activities of the Extension, and provide written results of the evaluation, with the following considerations:
 - The activity must support the mission and goal of CMSNE and CMSA.
 - The activity must not conflict in content and/or timing with educational and fund raising activities of the chapter.

Signed Off:
Karen Lytle, Chapter President, 2008-2009
CMSNE

Date: 4/4/09