

Case Management Society of New England
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POSITION: President Elect

POSITION OVERVIEW: The office of President Elect is an elected position. The President Elect shall automatically succeed to the Presidency. Members interested in running for President Elect position must have completed at least one term in the position of another elected office on the CMSNE Executive Board.

ROLES AND RESPONSIBILITIES:

- Participates regularly and is a voting member of the Executive Board
- Communicates with and works closely with the President to facilitate a smooth transition to the Office of President.
- Assumes the office of President at the next induction of officers at the annual conference in September.
- Performs all the duties of the President in the event that the President is unable to complete his/her original term.
- Presides at all Executive and Business meetings in the absence of the President.
- Serves as a liaison between the Executive Board and to at least one Chapter committee as requested by the President.
- Should the services of a Public Relations Consultant be utilized by the chapter the President-Elect:
 - Oversees the functions of the Public Relations Consultant and reviews the submitted PR fees/bills monthly.
 - Redirects PR Consultant's focus as needed when directed by the President and/or the Executive Board in order to meet the needs of the Chapter.
- Acts as Co-chair and Executive Board Liaison to the Annual Conference Committee. Upon board approval may choose to delegate Co-chair/Chair responsibility to another experienced board member or non-board member.
- Performs other duties as assigned by the President or Executive Board.
- If unable to perform the duties of the office, The President-Elect will resign or be terminated from the position in accordance with Article VII, Officers, Section 6, Removal, of the chapter bylaws.

BENEFITS OF ELECTED OFFICE:

- Ensures representation of the Chapter at the CMSA Board meetings by attending a CMSA sponsored National Conference. (as defined in Policy # 3-94)
- Complimentary registration to Annual Conference
Complimentary registration to Building Strategies Conference
- Invitation to Executive Board retreats, as sponsored/offered by CMSNE
- Based on program attendance and/or demand for Executive Board presence, complimentary registration may be extended for programs sponsored by the Chapter and/or Chapter Extensions. The Executive Board member agrees to actively greet participants, networks with participants and program sponsors, participates in registration activities and/or facilitates table discussions or other program components as assigned.
- Increased networking opportunities with Corporate and program sponsors and peers
- Development of communication, leadership and public relations skills

Please note: All benefits apply equally to Extension co-chairpersons. Complimentary registrations for programs sponsored by the Chapter or another Extension are subject to review and approval based on demand and attendance limitations as stated above. This may result in a pro-rated benefit.

Example: An Extension-sponsored program projects a low anticipated turnout for a program. This results in higher than normal risk for suffering a monetary loss in order to cover meeting expenses. Two Chairpersons from the same Extension (not the host Extension) request complimentary registration to attend the program. The host Extension Chair(s), in conjunction with the President, decides if one, both or neither of the requesting Extension Chairs are allowed complimentary registration.

For programs sponsored by the Chapter, decisions regarding complimentary registration are made by the President and Program Chairperson.