Case Management Society of New England 74 Buckboard Rd., Duxbury, MA 02332 Tel. 603-329-7481

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Policy #: 41-16 Date:

Policy and Procedure: CMSNE Board Discussion Topic Confidentiality

Purpose: To advise CMSNE Board when a topic of discussion may be made public.

Confidentiality of Board Discussions

In order to encourage and foster open and candid discussion at its meetings, the Board of Directors of CMSNE believes confidentiality must be maintained. Therefore, it is the policy of the Board of Directors of CMSNE that each officer shall keep confidential any and all information relating to discussions at its meetings unless compelled by legal process to disclose such information, or as otherwise agreed by the board. When a Board action or vote has been completed, the President or Executive Director may determine that the topic is "available for public discussion", and may inform the Board by voice, online or phone. While board members are free to discuss actions adopted by the board, disclosing any information concerning the discussion of such items during the board meeting is prohibited.

If there is any question as to the confidentiality of any item, the Board member may inquire of the President.

George Grusty-Streley Ro MEN MAIN COM CONDA	
Signed off:	Date: 1/11/17
Jenny Ouigley Stickney, President 2015-20	<u>–</u> 17