

*Case Management Society of New England*  
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POSITION TITLE: Immediate Past President

POSITION OVERVIEW: The office of Immediate Past President is a non-elected position filled by the President upon completion of the term.

ROLE AND RESPONSIBILITIES:

- Participates and is a voting member on the Board of Directors.
- Serves in an advisory role to the President and the Board of Directors.
- Acts as Board of Directors liaison to the Chapter Conference Committee.
- Acts as the Board of Directors liaison to a CMSNE Committee as assigned by the Board of Directors.
- Performs other duties as assigned by the President and Board of Directors.
- In the event that the President is unable to perform the duties of the office during the first year of their 2-year term when there is not a President Elect in place, the Immediate Past President may be asked to fill in and assist the Vice-President until such time as the office of the President is filled in accordance with Chapter Bylaws, Officers Article VII, Section 4.
- If unable to perform the duties of the office, the Immediate Past President will resign or be terminated from the position in accordance with Chapter Bylaw Officers Article VII, Section 6.

BENEFITS OF ELECTED OFFICE:

- Discounted registration to Annual Conference.
- Discounted registration to Building Strategies Conference.
- Invitation to Board of Directors retreats, as sponsored/offered by CMSNE.
- Based on program attendance and/or demand for Board of Directors presence, complimentary registration may be extended for programs sponsored by the Chapter and/or Chapter Extensions. The Board of Directors member agrees to actively greet participants, networks with participants and program sponsors, participates in registration activities and/or facilitates table discussions or other program components as assigned.
- Increased networking opportunities with Corporate and program sponsors and peers.
- Development of communication, leadership and public relations skills.

Please note: All benefits apply equally to Extension co-chairpersons. Complimentary registrations for programs sponsored by the Chapter or another Extension are subject to review and approval based on demand and attendance limitations as stated above. This may result in a pro-rated benefit.

Example: An Extension-sponsored program projects a low anticipated turnout for a program. This results in higher than normal risk for suffering a monetary loss in order to cover meeting expenses. Two Chairpersons from the same Extension (not the host Extension) request complimentary registration to attend the program. The host Extension Chair(s), in conjunction with the President, decides if one, both or neither of the requesting Extension Chairs are allowed complimentary registration.

For programs sponsored by the Chapter, decisions regarding complimentary registration are made by the President and Program Chairperson.